

# IMPERIAL EVENTS SECURITY SERVICES ORDER FORM

EVENT NAME: \_\_\_\_\_

BOOTH: \_\_\_\_\_ SPACE NUMBER: \_\_\_\_\_

COMPANY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: (\_\_\_\_) \_\_\_\_\_ FAX: (\_\_\_\_) \_\_\_\_\_

CONTACT AT SHOW: \_\_\_\_\_ CELL: (\_\_\_\_) \_\_\_\_\_

PERSON REQUESTING SECURITY: \_\_\_\_\_

*Please Note: This form is for hiring an individual guard for your Booth or Display. We will provide you with an unarmed, uniformed security guard for the hours you specify below.*

Security is \$21.00 per hour and must be paid in advance or by credit card. Imperial does not accept Purchase Orders. Please make note of the hours you order the guard and please relieve the guard at the time specified. Additional hours ordered on-site will be charged the premium rate of \$24.00 per hour.

<u>DATE</u>	<u>HOURS</u>	<u>DATE</u>	<u>HOURS</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

SPECIAL INSTRUCTIONS FOR THE GUARD ASSIGNED TO YOUR BOOTH / DISPLAY:

\_\_\_\_\_

Email form to [security@iessevents.com](mailto:security@iessevents.com), or fax to (888) 502-4377

8500 Henry Avenue, Suite 45-36 \* Philadelphia, PA 19128 \* 888-502-4377